

Overwhelmed by OVERDRIVE?

Follow these instructions and you'll be on your way to enjoying digital media in no time!

To access digital and audio books available through the Whitman Public Library, you will need:

- A valid library card
- Access to the Internet
- Free software for the computer and/or device on which you wish to use the material you download. (Yes, there is an app for it).

Step 1: Visit the Whitman Library Website www.whitmanpubliclibrary.org;

This site has a link to "**OverDrive**." Follow this link to get to search in the OCLN Digital Media Collection.

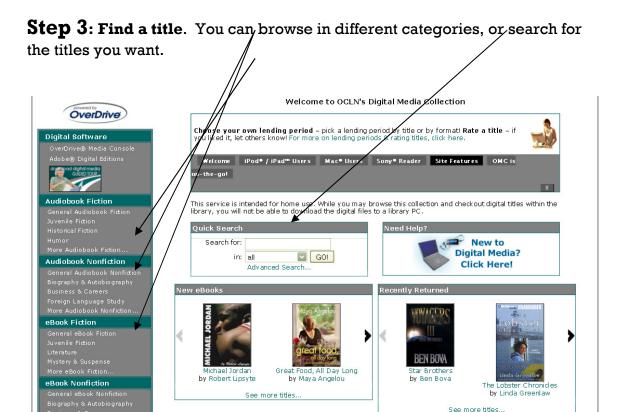
Step 2: Determine your preferred format for digital media.

There are four formats available:

- eBooks in the Adobe Digital Editions EPUB format
- eBooks in the Adobe Digital Editions PDF format
- WMA Audio books in the OverDrive Media Console format
- MP3 Audio books in the OverDrive Media Console format

Your choice will depend on how you would like to access digital media.

- OverDrive supports EPUB formats on the following devices: iPhone, iPod Touch, iPad, B&N Nook, Sony Reader, Android's WordPlayer, Kobo eReader & Adobe Digital Editions.
- OverDrive supports PDF formats on the following devices: iPad, B&N Nook, Sony Reader, & Kobo eReader.
- WMA formats are for audio books, and about half the size of MP3 audio books while maintaining the same level of audio quality. They are generally compatible with portable devices that support DRMprotected WMA files, and many WMA audio book titles can be transferred to apple devices when permitted by the publisher.
- MP3 formatted audio books are compatible with many devices, including most cell phones, PDAs and MP3 players. If you want to transfer the audio book to a device that plays MP3 audio files but does not support DRM-protected WMA files, you'll need to check out this format of audio books.



Step 4: (skip to step 5 if you are looking for audio books)

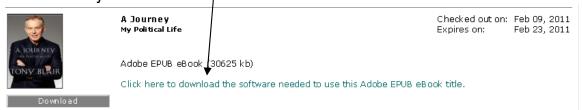
If you are looking for ebooks, you may need to place a hold on an item.



If you place a hold, you will be notified by email when it is available. Once you receive the email, you will then have 3 days to download it.



When you're ready to download the ebook, follow the prompts to checkout. After you've completed the process of entering your library card number and confirming checkout, you will see a screen similar to this. For first time ebook users, you will need to download the Adobe software to access the book and transfer it to your device.

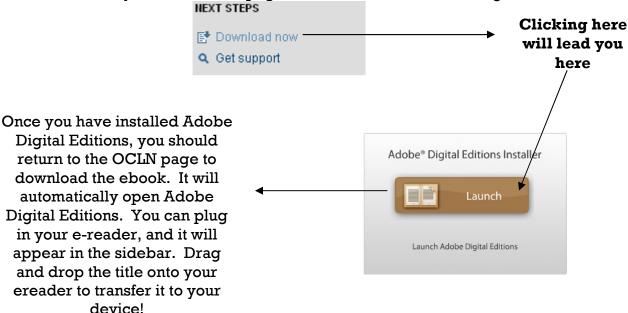


The link will take you to another page to get **Adobe Digital Editions**.

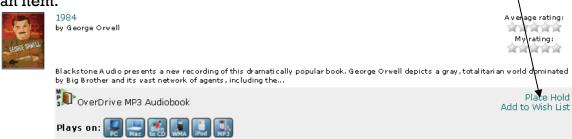


To download Adobe® Digital Editions, click here.

This link will take you to one more page where the download can begin.



Step 5: If you are looking for *audio books*, you may need to place a hold on an item.

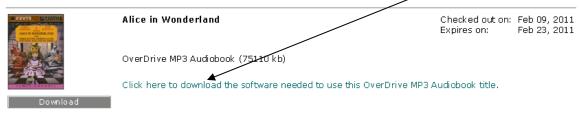


If you place a hold, you will be notified by email when it is available. Once you receive the email, you will then have 3 days to download it.

If a title is available, you will be able to add it to your e-book bag and download it immediately:



When you're ready to download the audio book, follow the prompts to checkout. After you've completed the process of entering your library card number and confirming checkout, you will see a screen similar to this. For first time audio book users, you will need to download the OverDrive Media Console to access the audio book.



The link will take you to another page to access the **OverDrive Media Console** download.



This link will take you to one more page where you will be able to actually download the console.



Select the appropriate version of the download, and begin downloading by clicking the button that looks like this (may be different based on the version you select).

DOWNLOAD NOW Windows® (v3.2) Once you have installed the OverDrive Media Console, you should return to the OCLN page to download the audio book. It will automatically open the Media Console. You can plug in your device, and it will appear in the sidebar. Drag and drop the title to transfer it to your device!

If you have any questions about using OverDrive, please contact the reference librarian. We're happy to set up individual consultations and assistance, and we also host periodic workshops on using OverDrive.

info@whitmanpubliclibrary.org 781-447-7613